

# **New Plymouth Booster Club Charter Statement**

Minutes shall be taken at each Club meeting and kept on file with the schools as well as provided to the Superintendent to ensure that he/she is informed of all club activities.

School administration shall apprise the Club of all school activities.

The Booster Club shall provide school administration with copies of all club publications.

Periodic financial statements itemizing all receipts and expenditures shall be made to the general Club membership and kept on file at the school.

## **New Plymouth Booster Club Finances**

Grants/gifts will not be made directly to students, teachers, coaches, or directors.

Money given to a school cannot be earmarked for any particular expense. The booster club may make recommendations, but cash or other valuable consideration must be given to the school to use at its discretion.

Individuals who actively teach, coach, or direct district activities will not serve in an advisory capacity to the booster club and will not have control or signature authority over booster club funds, including petty cash or miscellaneous discretionary funds.

Teachers, coaches, advisors/directors that wish to receive grants from the booster club must submit their applications for funding ("wish lists") for approval from school administration prior to submission to the booster club.

Clubs eligible to receive Booster Club grants/gifts are restricted to those groups/clubs identified/acknowledged by the school district.

## **Final Disbursement of Funds**

In the event that the New Plymouth Booster Club shall be dissolved for whatever reason, distribution of remaining funds and assets shall be turned over to non-profit organization(s) in the greater New Plymouth area. Disbursement must be approved by a majority of the existing general membership and in accordance with the bylaws.

## **Fundraising Activities**

Booster New Plymouth Booster Clubs formed by neighborhood patrons help enrich school participation in extracurricular activities.

This booster New Plymouth Booster Club will accept donations of money, property, whether real or personal, or any other thing of value necessary for New Plymouth Booster Club operation.

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## **Annual Sponsorship:**

School Administration – school district employees

Regular/Patron - 18 years and older

Senior - 60 years and older

Student/Junior - 17 years and younger – the privilege to participate in New Plymouth Booster Club events is restricted unless under direct control of parent or legal guardian.

Parent/Family - Members of an immediate family household, to include all children of the ages 17 years and younger.

Senior Family - (husband and wife, of which one is 60 years or over) not to include other family members residing at the same residence.

## **Business/Corporate Sponsorship:**

Business or corporate sponsors/supporters will receive acknowledgment from the club in the form of advertising in club publications, banners posted at events, or other special mention depending on the level of their contribution.

## **Dues:**

Dues are payable as of July 1 of each year and sponsorship is valid for one year: July 1 - June 30. Dues shall be determined by the Board at least two months prior to the July 1st renewal date. Active sponsors will receive notification of any changes to annual dues no later than May 1<sup>st</sup>.

New sponsors who join after December 31 shall have prorated dues determined by the Board, with sponsorship expiring on June 30.

Payment of dues entitles each sponsor to a sponsorship card/pin and participation in the various activities of the New Plymouth Booster Club. In addition, the newsletter will be available for each sponsor. Only sponsors who have paid their dues may be able to participate in Club related activities and functions.

## **Relationship with School District**

While the New Plymouth Booster Club has been organized outside of the jurisdiction of the school, the Club does recognize the authority of the School Board and Superintendent and agrees to work within a framework prescribed by school administration.

The New Plymouth Booster Club acknowledges that it does not have authority to direct the activities of a school district employee, and that all criteria dealing with participation in activities, scheduling, and accreditation are under the jurisdiction of the school administration.

## **New Plymouth Booster Club Charter Statement**

- Proper interaction with academic, athletic, and extra-curricular coaches/school district personnel and/or school board
- Sportsmanship code governing behavior of New Plymouth Booster Club members
- Plans to support the school regardless of success in competition, keeping the educational goals of competition at the forefront of all policies
- Project approval/sponsorship
- Bookkeeping and funds administration
- Election of officers

### **Duties of Officers**

See the Bylaws for a complete explanation of the duties of the officers of the Board.

### **Code of Conduct**

New Plymouth Booster Club members are meant to be ambassadors for the New Plymouth School District and general public and should conduct themselves in accordance with this Code of Conduct.

1. Conduct yourself with decorum and politeness at all New Plymouth Booster Club and school district functions.
2. School district staff will be treated with appropriate respect. Booster Club members will not abuse them or put them in inappropriate situations with respect to their jobs.
3. Members must make every effort to notify the appropriate club member if unable to participate as assigned at an event or function.
4. No member shall use the New Plymouth Booster Club and/or New Plymouth Booster Club funds for personal gain.
5. Complaints of member behavior should be reported to any Officer or Director of the New Plymouth Booster Club. Complaints will be investigated as appropriate, cause for complaints include, but are not limited to:
  - Violations of New Plymouth Booster Club bylaws;
  - Violation of any rule or practice duly adopted by the membership;
  - Or conduct likely to endanger the welfare, interests, or character of the New Plymouth Booster Club or the school district employees or students.

Action taken may include, but not be limited to:

- Written warning to member
- Dismissal from New Plymouth Booster Club

### **Supporter/Sponsorship Dues**

Supporter/sponsorship in this organization shall be open to any person who has paid the annual dues and is willing to support the objectives of the organization as stated in the Bylaws and this document.

# **New Plymouth Booster Club Charter Statement**

## ***Mission Statement***

The New Plymouth Booster Club is an action-oriented group of parents and administrators working together in support of an outstanding student body by providing assistance and funding to academic, athletic, and extra-curricular activities.

We encourage attendance and participation in New Plymouth schools' scheduled activities and enthusiasm between the student body, school administrators, and the public for the betterment of the school district as well as the local community.

We participate in fund raising activities for New Plymouth schools as well as selected school causes as needed.

## ***New Plymouth Booster Club Organization***

The New Plymouth Booster Club is organized as a nonprofit corporation under and pursuant to the Idaho Nonprofit Corporation Act.

The Corporation is organized for charitable, educational, or scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986. Contributions made to the Booster New Plymouth Booster Club are tax deductible.

The affairs of the New Plymouth Booster Club shall be managed by its Board of Directors.

## ***New Plymouth Booster Club Overview***

### **General Guidelines**

The New Plymouth Booster Club has been organized to support academic, athletic and extracurricular activities of students attending New Plymouth Schools, with an emphasis on providing support at the Middle and High School levels. (The New Plymouth Booster Club has discretion to support the elementary school if grant requests meet eligibility requirements.)

All purposes shall be conducted in a manner that is racially nondiscriminatory against applicants and students on the basis of race, color, or national or ethnic origin.

### **Role of Board**

The Board of Directors of the New Plymouth Booster Club has responsibility for directing the grants and contributions of the Club.

Board members are responsible for reviewing and approving Club policies. Policies will cover the following Club activities:

- Planning and publicizing New Plymouth Booster Club meetings
- Public communication